



Network Co-ordinator: Community Food Growers Network

Job Description

Time: 2 days per week, for 9 months

Salary: £23,660 pro rata (£8,872 for the length of the contract)

Place of work: Remote working either at home or with colleagues. Travel within London required for meetings and events.

Reports to: CFGN Staff Support Committee with additional monthly updates for network members

About the Role

The Community Food Growers Network is recruiting a Network Co-ordinator to facilitate the daily running and development of the network as a whole. You will be working alongside the other part-time Network Coordinator (as a jobshare), our Member Development Co-ordinator and our member projects to respond to the needs of members, keep on top of the daily communications and admin of the network and implement the political strategy of the organisation.

The role requires a high level of self-management and work planning. The role will entail a broad cross-section of work from fundraising for the network to developing literature and resources and producing a quarterly magazine. It will also mean continuing to hold the political mission of CFGN through work with and around contemporary land struggles and participating in campaigns for a better food system alongside partner organisations.

The successful candidate will be joining a small but tight and supportive team and have the chance to learn from and engage with a diverse network of over twenty community food projects across London.

How to Apply

Please send a CV and a covering letter detailing your relevant experience and skills of no more than one page to info@cfgn.org.uk before 9am Wednesday 7th March. Interviews will be held the following week and candidates will be expected to start by the end of March.

About the Network

The Community Food Growers' Network is a member-led network of London community food projects putting land into community use to grow natural foods and support others to do so. The Network aims to support ecological community-run food systems on a regional and national level through:

- Raising the profile of food growing projects and their benefits to communities
- Celebrating food growing as a key part of community wellbeing and local economies
- Pressuring local decision makers to make policy supportive of food growing in London and sustainable food systems.
- Campaigning against unsustainable farming practices and urban development which disenfranchises and disrupts communities

Job Description

The main responsibilities of the role are outlined below:

Communications and Events

- Collate information and send a newsletter on MailChimp every other month; maintaining CFGN's communications via MailChimp & Riseup email lists, and Gmail
- Work with designers and contributors to publish the Network's quarterly printed newsletter 'The Plot'
- Help keep CFGN website, Twitter and Facebook up-to-date
- Organise and attend public events with CFGN members such as seasonal gatherings, community meals and film screenings (in collaboration with the other Network Co-ordinator)

Financial Management

- Be familiar with working with project budgets
- Support bookkeeping through regular expense filing and updating of spreadsheets, liaising with the accounts department where necessary
- Fundraise for the next phase of work in the network

Collaborations

- Work with leading organisers from the Land Justice Network to offer admin or facilitation support
- Work with Just Space, Capital Growth and others to lobby local and London government on environmental and planning policy, specifically in Haringey, Waltham Forest and Lambeth on long term access to land for community food production

Personal specification

	<i>Essential</i>	<i>Desirable</i>
Experience		
Experience working with grassroots political and/or food-related organisations (at least 2 years)	x	
Experience of drafting and submitting funding bids and developing budgets (at least 1 year)	x	
Experience of organising with and facilitating non-hierarchical networks and decision making processes (at least 1 year)	x	
Experience of managing online communications i.e. WordPress, Twitter, Facebook, MailChimp etc.	x	
Experience of working with diverse communities and managing differentials of power and privilege		x
Experience of developing strategy or campaigns and/or lobbying local and regional governments		x
Knowledge		
Familiarity with UK funding landscape, including grant funding, individual giving and commissioning	x	
Understanding of contemporary social justice struggles and how food-growing relates to them	x	
Knowledge of the local food movement and urban growing movement		x
Skills and Attitude		
Commitment to the principles of community-led and sustainable food systems	x	
Ability to use cloud software (such as GoogleDrive or DropBox) and Microsoft Office Excel and Word to a high standard	x	
Ability to write and edit short and long text for blog posts and articles and commission design work where necessary	x	
Good communication skills when working as part of a team	x	
Proactive, organised, able to self-manage and work independently	x	