



# Social Enterprise Worker: Community Food Growers Network

## Job Description

*Time:* 2 days per week, for 12 months

*Salary:* £23,660 pro rata (£9,464 per annum)

*Place of work:* Majority of work will be home based, some office space available.

Travel within London required.

*Reports to:* CFGN Steering Committee and quarterly reports to network members

## Job Purpose

The Community Food Growers Network is recruiting a Social Enterprise Worker to support the Network in developing the skills and capacity of our members to be more sustainable, resilient and entrepreneurial. You will be working alongside the two Network Coordinators and our 18 member projects to audit the network's activities and business models, develop a programme of peer to peer trainings, organise expert-led sessions and give one to one support to projects to develop business strategies.

## Background

The Community Food Growers' Network is a member-led network of London community food projects putting land into community use to grow natural foods and support others to do so. The Network aims to support ecological community-run food systems on a regional and national level through:

- Raising the profile of food growing projects and their benefits to communities

- Celebrating food growing as a key part of community wellbeing and local economies
- Pressuring local decision makers to make policy supportive of food growing in London and sustainable food systems.
- Campaigning against unsustainable farming practices and urban development which disenfranchises and disrupts communities

CFGN membership spans across London from inner city educational programmes, community kitchens, to peri-urban market gardens. Member projects include charities, social enterprises, urban farms, and small unincorporated residents' gardening groups. Members are currently funded through grants, local government funding, produce sales, delivering training, crowdfunding, community shares and many other income generating activities.

Our full members list is online here - <http://www.cfgn.org.uk/how-wework/our-members/>

This role is ideal for someone familiar with the world of social enterprise who is excited about supporting community food growing projects to become stronger. We are looking for someone proactive and creative who can work alongside our two part-time Coordinators, and the projects which make up the Network.

## Main activities

1. Compile and analyse information about the income, activities and business models of CFGN member projects
  - i. Conduct an audit of the Network's members at start of the year and at the end, analysing and presenting the gathered data for internal use and for funders
  - ii. Write up case studies of five projects undertaking to develop trade activities or establishing themselves as community businesses
2. Organise trainings and events on enterprise for Network members
  - i. Identifying peer to peer skill-sharing opportunities between members
  - ii. Following the Network audit, identify key areas in which the skills and knowledge of Network members can be increased
  - iii. Organising training sessions for Network members: both with external trainers and for peer to peer learning
  - iv. Delivering trainings to members on topics in which you have expertise
3. Support enterprise and sustainable income generation for the network as a whole and individual network members
  - i. Meet with individual members to develop enterprise strategies
  - ii. Explore ideas for how members can collaborate to increase opportunities to generate income

- iii. Broker new relationships between potential partners, funders, and prospective customers

## Person Specification

	<i>Essential</i>	<i>Desirable</i>
<b>Experience</b>		
Experience within the social enterprise or community business sector (at least 2 years)	x	
Providing regular reports to document progress (such as on grant activities outcomes) (1 year)	x	
Event planning and/or project management, including planning learning programmes or events (2 years)	x	
Delivering trainings or courses	x	
Experience of working with diverse communities	x	
Providing one-on-one advisory support or consultancy on enterprise and sustainability		x
<b>Knowledge</b>		
Familiarity with UK funding landscape, including grant funding, individual giving and commissioning	x	
Connected to the world of social enterprise and community business	x	
Understanding of non-hierarchical networks and decision making processes		x
Knowledge of the local food movement and urban growing movement		x
<b>Skills and Attitude</b>		
Ability to use cloud software (such as GoogleDrive or DropBox) and Microsoft Office Suite (or equivalent)	x	

Ability to collect, analyse and present quantitative and qualitative data	x	
Good communication skills when working as part of a team	x	
Proactive and able to organise your own work	x	

## Application Process

To apply, send an up to date CV and a cover letter (up to two sides of A4) outlining how you meet the person specification and what experience and skills you have to fulfil the job description. Applications must be sent to [info@cfgn.org.uk](mailto:info@cfgn.org.uk) as PDF or DOC attachments.

Applications must be received by noon on 22 February 2017

Interviews will be held on the 2nd or 3rd March - candidates will be informed of whether they have been invited to interview by 25th February.

Start date: Before the end of March

If you have any queries or would like to discuss the role, please email [natalie@cfgn.org.uk](mailto:natalie@cfgn.org.uk) or [zahra@cfgn.org.uk](mailto:zahra@cfgn.org.uk).

